

Dear College Park Residents,

College Park Apartments Associates, LLC is pleased to offer a **free** AUTOMATIC RENT PAYMENT PLAN to their residents. Now you can have your rent payments made automatically from your individual (or your parent's) checking or savings account. Eliminate the hassles of writing one check per apartment, dropping rent at the office, trips to the bank, late fees, etc.

Direct withdrawal is taken out on the 1<sup>st</sup> of every month. If the 1<sup>st</sup> falls on a weekend or holiday, the rent will be taken out the following business day.

**Please fill out the form below and return it to the office by July 1, 2016 in order for the September 1, 2016 rent payment to be withdrawn. Residents that choose not to participate in the automatic rent payment plan will still have to write one rent check per apartment as stated in the Rules & Regulations Addendum # 2.**

Please call me at 608-255-4744 or email me at [collegepark@rousemgmt.com](mailto:collegepark@rousemgmt.com) if you have questions.

Thank you,  
Shannon Redden  
Property Manager

AUTOMATED CLEARING HOUSE (ACH) DRAFT –  
AUTHORIZATION ELECTRONIC FUNDS TRANSFER (EFT)

College Park Apartments Associates, LLC is hereby authorized to initiate electronic (EFT/ACH) debit/credit entries to the Individual/Company and Account at the Financial Institution indicated below:

Resident's Name \_\_\_\_\_

Apartment Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone Number \_\_\_\_\_

Name of Financial Institution \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Title of Account (Checking or Savings) \_\_\_\_\_

ABA/Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Rent Amount (include parking fee) if applicable: \_\_\_\_\_

This authority is to remain in full force and effect in conjunction with this Agreement until College Park Apartments Associates, LLC has received written notification from the Individual/Company listed above of its termination in such time and in such manner as to afford College Park Apartments Associates, LLC and the Financial Institution a reasonable time to act accordingly. ***We will be debiting from your account for your rent on the 1st of every month.***

**Authorization**

Individual Name (Print) \_\_\_\_\_

Individual Signature \_\_\_\_\_ Date \_\_\_\_\_

**A MANDATORY VOIDED CHECK OR LETTER FROM THE BANK WITH THE CORRECT ROUTING/ACCOUNT NUMBERS MUST BE INCLUDED**